

		Neighbourhood Planning Groups; and 6. That the Toolkit be produced and finalised before the end of August 2018.	Tom Jones	
2 August 2018	Community Housing Strategy – Six Monthly Update O&S.20/18	A Member highlighted the reference in the report to the financial models that had already been developed and asked to be in receipt of more information outside of this meeting. It was agreed that information relating to costs per unit would be circulated to Members. RESOLVED That the update on the progress with the Community Housing Strategy and the programme of action going forward be welcomed.	Rob Ellis Rob Ellis Rob Ellis	
2 August 2018	SHWD Sports and Community Development Annual Report 2017 Presentation (to include Youth Leisure Nights Update) O&S.21/18	Upon the conclusion of the presentation, it was agreed that a copy would be circulated to all Members for their information and reference. When questioned, the representative informed that, to date, the outreach and engagement work in the smaller South Hams parishes had been limited. Whilst accepting the point and noting that resources were limited, Members still requested that progress be made that could be demonstrated when Fusion presented its next annual report.	Jon Parkinson Jon Parkinson	Circulated to all Members on 28 August 2018
2 August 2018	Quarter 1 2018/19 Performance Report O&S.22/18	Some concerns were raised over difficulties that Members were experiencing in accessing the latest dashboard information and it was requested that officers follow up on this point outside of this Panel meeting. A number of Members considered the presentation and format of the DM performance information within the published agenda to be unacceptable. It was therefore agreed that the information would be re-formatted and circulated to all	Jim Davis Drew Powell	Circulated to all Members on 3 August 2018

		<p>Members following this meeting;</p> <p>In light of some concerns over the additional workload arising from the universal credit initiative, it was agreed that lead officers would prepare a briefing note that would be sent to all Members.</p>	Issy Blake	
2 August 2018	Code of Conduct Hearing Panel – Complaints Process O&S.23/18	<p>RESOLVED</p> <p>That the Panel:</p> <ol style="list-style-type: none"> 1. request that a full review of the Council’s Code of Conduct be undertaken by the Monitoring Officer, in consultation with the Members of the Code of Conduct Hearing Panel, with the findings being presented back to a future meeting of the Overview and Scrutiny Panel; 2. ask officers to write to Town and Parish Council Clerks outlining the total number of town and parish councillor complaints that had been received by the District Council and the consequent costs that were associated with their administration; 3. RECOMMEND to Council that representations be sent to the Secretary of State and local MPs outlining the Council’s concerns over the current regulations (e.g. the lack of any meaningful penalties and the unfairness of District Councils having to absorb the costs of administering the scheme for its local Town and Parish Councils); 4. promote to Town and Parish Council Clerks the benefits of informally resolving complaints before a formal process is instigated; 5. ask officers to convene a ‘Code of Conduct and Councillor Behaviour’ training session for town and parish clerks and councillors; 	<p>Sue Nightingale</p> <p>Sue Nightingale</p> <p>Sue Nightingale</p> <p>Sue Nightingale</p> <p>Sue Nightingale</p>	To be considered by Council at its meeting on 27 September

		<p>6. convene a meeting between the Hearing Panel Members; the Monitoring Officer; and the Devon Association of Local Councils County Solicitor to express the concerns of the District Council over the number of complaints that are being received against local town and parish councillors; and</p> <p>7. encourage the Monitoring Officer to revisit the Council's pool of Investigating Officers in an attempt to build capacity to ensure that complaints are dealt with in a more timely manner.</p>	<p>Sue Nightingale</p> <p>Sue Nightingale</p>	
2 August 2018	Task and Finish Group Updates (a) Drug and Alcohol Abuse O&S.24/18(a)	By way of an update, it was confirmed that the Group would present its initial recommendations to the next Panel meeting on 6 September 2018 before then presenting its final concluding report to the Panel meeting on 4 October 2018.	James Kershaw	Work programme updated accordingly
2 August 2018	Task and Finish Group Updates (b) Community Funding O&S.24/18(b)	<p>The Chairman advised that the Group had met on three separate occasions and it was intended that its concluding report would be considered by the Panel at its next meeting on 6 September 2018.</p> <p>In light of the potential overlap, it was agreed that the Chairmen of this Group and the Drug and Alcohol Abuse Task and Finish Group would discuss the recommendations arising from these Reviews prior to their consideration by the Panel.</p>	<p>Nadine Trout</p> <p>Cllrs Saltern and Smerdon</p>	Work programme updated accordingly
2 August 2018	Actions Arising / Decisions Log O&S.25/18	With regard to the meetings to be held between relevant officers and Members on a ward by ward possible to investigate and ascertain possible opportunities to the Wholly Owned Company. A Member expressed his disappointment that these meetings had yet to be held and questioned how these would be arranged since the matter was to be re-considered by the Panel on 6 September 2018. In	Darren Arulvasagam	Drop-in Sessions were held on 9, 16 and 23 August 2018

